

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: November 3, 2016

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 6:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Michael Malloy and Cathy Houchin**

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barbara Brooks, Administrative Secretary

Public Forum: None

Minutes: A motion was made by Cathy Houchin and seconded by Michael Malloy to approve the minutes of the October 6, 2016 meeting, and approval of the minutes from the September 13, 2016 joint meeting with the Finance Department and the Building Committee as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Communications & Committee Member Reports: None

Consider, Discuss and Take Action:

Approval of L & A Crystal Proposal for Flooring in the Courthouse move to approve the bid from L & A Crystal for flooring in the visitor transport area in the amount of \$21,495. Motion carried.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Dodge County Detention Facility

Update on Pipe Replacement Project informal kick off meeting will be tomorrow at 10:00 a.m. at the Dodge County Detention Facility.

Administration Building

Update on Maintenance Mechanic Position nine applications were received. We interviewed one applicant this week. We will be interviewing another applicant next week.

Legal Service Building

Update on 9-11 Server Room Air Conditioner installed along with duct work. Startup will be Tuesday November 8, 2016.

Other

Update on Security Electronics projected time of completion was the end of December 2016, we are now looking at completion date about the third week of April 2016.

Update on ADS Servers to ADX Johnson Controls have been on site four days this week with about two more days to complete the ADX Johnson Controls Metasys Software. This is a much more secure software with the cost being split with Clearview and the Physical Facilities Department.

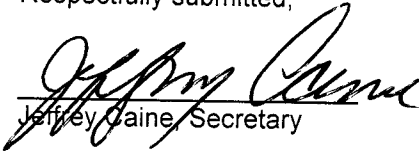
Update on Cemetery Russ informed the committee of the article in the newspaper regarding the changes being made at the Cemetery. Russ also read some emails that he received to the committee regarding the changes at the Cemetery.

The next meeting is scheduled for Thursday December 1, 2016 at 6:00 p.m. in Room 1A of the Dodge County Administration Building.

Adjournment:

There being no further business to come before this committee, a motion was made by Jeff Caine and seconded by Mark Roesch to adjourn the November 3, 2016 meeting at 6:48 p.m. Motion Carried.

Respectfully submitted,


Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.